



NATIONAL WATER & SEWERAGE CORPORATION

TELEGRAMS WATERS KAMPALA

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HEAD OFFICE

P. O. Box 7053

PLOT 39 JINJA ROAD

KAMPALA

Our Ref: NWSC/EXT/21

31st August 2007

The Director Programme Support Division
UN-HABITAT
P.O Box 30030
Nairobi 00100, Kenya
UN Complex, Gigiri

Attn. Antoine King

Dear Sir,

RE: FAST TRACK CAPACITY BUILDING PROGRAMME FOR UTILITIES (LAKE VICTORIA REGION WATER AND SANITATION INITIATIVE

Situational Analysis & Training Needs Assessment Report and Capacity Building programme

Please refer to the Cooperation Agreement between UN-HABITAT and National Water and Sewerage Corporation, Uganda signed in April 2007. As per the Cooperation Agreement, we hereby submit to you the Situational Analysis and Training Needs Assessment Report that includes a list of basic equipment and relevant software and the Capacity Building programme that outlines the training plan and modules to be adopted during the training.

We have so far received the advance payment of US \$ 54,505 paid to the account of NWSC External Services in July 2007. These funds cover the costs for the Situational Analysis and Training needs assessment and the upcoming six day workshop for Change Agents to be held in Kampala from the 24th September 2007. Details of how the first payment has been disbursed are hereby attached.

We therefore request for the second payment that amounts to 30% of the overall contract sum i.e. USD 81,757.5 as per attached invoice.


Dr. Eng. Silver Mugisha
Chief Manager, Institutional Development and External Services

c.c Managing Director
Chief Manager Finance and Accounts
Programme Manager UN HABITAT



National Water & Sewerage Corporation
External Services Unit
 P.O.Box 7053, Plot 39 Jinja Road, Kampala, Uganda
 Tel.: 0414-315 100 / 113 ; Fax.: 041-256 929 / 345 531/
 email: external.services@nWSC.co.ug

Quotation Number UNHABITAT/02



TAX INVOICE

Customer

Company Name: **UN HABITAT**
ANTOINE KING
DIRECTOR PROGRAMME SUPPORT DIVISION

Address: **P.O BOX 30030**
UN COMPLEX GIGIRI

City: **NAIROBI 00100**

Country: **KENYA**

Phone: **+ 254 20 762 4056**

Fax: **+ 254 20 762 4262**

Misc

Date: **31st August 2007**

Order No.:

Ref.No.: **ES/UNHABITAT/02**

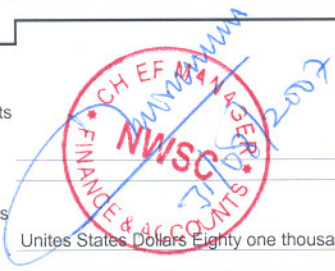
Prepared by: **Dr. Rose Kagwa**

Qty	Description	Unit Price (USD)	TOTAL (USD)
	<p>SECOND INSTALLMENT EQUIVALENT TO 30% OF THE MAXIMUM AMOUNT ON SIGNATURE OF THE COOPERATION AGREEMENT BY UN-HABITAT & NATIONAL WATER & SEWERAGE CORPORATION, UGANDA FOR THE CONSULTANCY ON TECHNICAL EXPERTISE ON THE IMPLEMENTATION OF THE FAST TRACK CAPACITY BUILDING PROGRAMME FOR UTILITIES WITHIN THE PROGRAMME LAKE VICTORIA REGION WATER AND SANITATION INITIATIVE (LVWATSAN)</p> <p><u>Outputs include</u> Situational Analysis and Training Needs Assessment Report Prioritized list of basic equipment and relevant software Capacity Building Programme including Training programme plan and Training Modules Statement showing the use of funds so far disbursed.</p>		81,757.50

SubTotal	81,757.50
Tax Rate(s)	0.00%
TOTAL	81,757.50

Payment

Comments:



Amount in Words: **United States Dollars Eighty one thousand, seven hundred fifty seven and fifty cents**

<p>Payment is due within 30 days of receiving this invoice.</p> <p>VAT Reg. No.: 11664-V</p> <p>TIN: B93-1000-6170-1</p> <p>Beneficiary Bank: Nile Bank Ltd</p> <p>Physical Location: Spear House, Plot 22, Jinja Road</p> <p>Postal Address: P. O Box 7053</p> <p>City, Country: Kampala, Uganda</p> <p>Account Title: National Water & Sew. Corp-Ext.Serv.A</p> <p>Account No: 0710101252</p>	<p>Correspondent Bank Details</p> <p>Currency: USD (United States Dollars)</p> <p>Swift Code: BARCUS33</p> <p>Correspondent Bank: Barclays Bank PLC, New York</p> <p>Account No.: 050 022 898</p> <p>Currency: Euros</p> <p>Swift Code: BARCGB22</p> <p>Correspondent Bank: Barclays Bank PLC, London</p> <p>Account No.: 203 253 57227222</p>
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**ACCOUNTABILITY FOR FUNDS USED FOR CARRYING OUT THE SITUATIONAL ANALYSIS AND
TRAINING NEEDS ASSESSMENT
IN THE TOWNS OF MULEBA, BUKOBA, KISII AND HOMA BAY**

Funding Partner: UN HABITAT

Recepient:

NWSC

Currency: United States Dollars and Uganda Shillings

Agreement Amount (USD):

272,525

Duration of Project: 9 Months

First payment (USD)

54,505

Amount Received (UGX):

84,755,275

(Exchange Rate used UGX 1555)

Activity/Components	Cost Implication				
Training Needs and Situational Analysis					
	Unit	Quantity	Rate (US\$)	Amount (US\$)	Amount (UGX)
Institutional development and performance management expert	man-days	10	350	3,500.00	6,125,000
Operations and Maintenance Expert	man-days	10	350	3,500.00	6,125,000
Financial and Commercial Expert	man-days	10	350	3,500.00	6,125,000
Training Needs Expert	man-days	10	350	3,500.00	6,125,000
Car and Driver	man-days	10	150	1,500.00	2,625,000
Back-stopping	man-days	5	650	3,250.00	5,687,500
Per-diem Expenses	man-days	40	75	3,000.00	5,250,000
Transport during Training Needs and Situational Analysis	man-days	15	200	3,000.00	5,250,000
Sub Total					43,312,500
Proposed expenditure for balance on first payment to be spent during the Training for Change Agents					
Outstanding balance (U.Shs)					41,442,775
Outstanding balance (USD using exchange rate of UGX 1750)					23,682
Costs to cover: Training fees, training materials and facilities, transport during training and the excursion and Preparation of Training Report					